

Merchantville, NJ May 12, 2014

A regular meeting of Borough Council was held at 7:30 PM, Monday, May 12, 2014. Mayor Frank North presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Fields, Volkert, Grasso, Brennan, Sperrazza and Perno. Clerk Brouse, CFO Moules and Attorney Higgins were present.

PUBLIC HEARING on 2014 Budget- none

R14-55 Read Budget by Title only-On a motion of Mr. Volkert and second of Mr. Grasso, Council approved the reading of the budget by title only.

R14-55

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN,
STATE OF NEW JERSEY AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY**

WHEREAS, N.J.S. 40A:4-8, as amended by Chapter 259, P.L. 1995, provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of the hearing a complete copy of the budget has been made available for public inspection in the free public library, if any, located within our municipality and a county library. If there is no county library located within the municipality, then it must be provided to any county library in the county wherein the municipality is located. Further, the public office delegated the responsibility for delivery of the copies to said libraries has completed a certification forwarded to the governing body that such deliveries were made and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED, that the Budget shall be read by title only.

R14-56 Adopt 2014 Budget-On a motion of Mr. Sperrazza and second of Mr. Perno, Council adopted the 2014 Budget.

R14-56

**RESOLUTION ADOPTING THE 2014 MUNICIPAL BUDGET OF THE BOROUGH OF
MERCHANTVILLE, COUNTY OF CAMDEN IN THE STATE OF NEW JERSEY**

BE IT RESOLVED by the Borough Council of the Borough of Merchantville, County of Camden that the budget hereinafter set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$4,895,633.62 for municipal purposes, and certification to the County Board of Taxation of the following summary of general revenues and appropriations:

SUMMARY OF REVENUES:

Surplus	300,000.00
Total Miscellaneous Revenues	1,295,642.39
Receipts from Delinquent Taxes	275,000.00
Local tax for Municipal Purposes	2,586,988.23
TOTAL GENERAL REVENUES	\$ 4,457,630.62

SUMMARY OF APPROPRIATIONS:

Operating Expenses: Salaries & Wage	1,635,057.16
Other Expenses	1,704,955.44
Deferred Charges & Other Appropriations	437,476.00
Capital Improvements	31,500.00
Debt Service (Including for School Purposes)	316,758.31
Reserve for Uncollected Taxes	<u>331,883.71</u>

TOTAL GENERAL APPROPRIATIONS	\$ 4,457,630.62
TOTAL NUMBER OF EMPLOYEES	52

2014 Dedicated Sewer Utility Budget

SUMMARY OF REVENUES

Surplus	10,000.00
Rents	420,000.00
Miscellaneous Revenues	8,003.00
TOTAL REVENUES	438,003.00

SUMMARY OF APPROPRIATIONS

Operating Expenses:	Salaries and Wages	40,310.00
	Other Expenses	226,650.00
Capital Improvements		
Debt Service		166,043.00
Deferred Charges & Other Appropriations		5,000.00
Surplus (General Budget)		
TOTAL APPROPRIATIONS		438,003.00

PUBLIC HEARING ON ORDINANCE 14-01 Establish a CAP Bank-NONE

ADOPT ORDINANCE 14-01 Establish a CAP Bank-On a motion of Mr. Perno and second of Mr. Sperrazza, Council voted to adopt the following Ordinance.

**14-01
CALENDAR YEAR 2014
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Merchantville in the County of Camden finds it advisable and necessary to increase its CY 2014 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 3.0% increase in the budget for said year, amounting to \$104,144.16 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Merchantville, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2014 budget year, the final appropriations of the Borough of Merchantville shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$121,501.52, and that the CY 2014 municipal budget for the Borough of Merchantville be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,
BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be file with said Director within 5 days after such adoption.

PUBLIC HEARING ON ORDINANCE 14-02 Chapter 29 Fire Prevention-NONE

ADOPT ORDINANCE 14-02 Chapter 29 Fire Prevention-On a motion of Mrs. Fields and second of Mr. Grasso, Council voted to adopt the following Ordinance.

14-02

ORDINANCE OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AMENDING CHAPTER 29, FIRE PREVENTION, TO THE CODE OF THE BOROUGH OF MERCHANTVILLE

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Merchantville, County of Camden, and State of New Jersey, that Chapter 29, Fire Prevention, is hereby amended to the Code of the Borough of Merchantville, as follows:

ARTICLE I. SECTION 29-1 Local Enforcement.

Pursuant to Section 11 of the Uniform Fire Safety Act (P.L. 1983 c. 383), the New Jersey Uniform Fire Code (N.J.A.C. 5:70-1 et seq.)

ARTICLE II. SECTION 29-2 Agency Designation.

The local enforcing agency shall be the Merchantville Fire Department through its Bureau of Fire Prevention which is hereby created therein. The Bureau of Fire Prevention shall hereinafter be known as the local enforcing agency.

ARTICLE III. SECTION 29-3 Duties.

(A) The local enforcing agency shall enforce the Uniform Fire Code in all Buildings, structures, and premises within the established boundaries of the Borough of Merchantville other than one and two unit owner-occupied dwellings used exclusively for dwelling purposes and buildings, structures, and premises owned or operated by Federal Government, Interstate Agencies or the State.

(B) The local enforcing agency shall faithfully comply with all the pertinent requirements of the Uniform Fire Safety Act and the Uniform Fire Code.

ARTICLE IV. SECTION 29-4. Organization.

(A) The Bureau of Fire Prevention established by Section 2 of this Ordinance shall be under the direct supervision and control of a fire official who shall report to the Fire Commissioner or his designee.

(B) The Bureau of Fire Prevention shall have at least one paid part-time Fire Official and as many part-time inspectors as required by the Fire Official.

ARTICLE V. SECTION 29-5. Appointments, Qualifications, Term of Office, Removal.

(A) **Appointment and Qualifications of the Fire Official.** The fire official shall be appointed by the governing body from a list of three names submitted by the Chief of the Niagara Fire Company. In the event there are no qualified personnel in the Fire Company, the governing body can hire from outside of the Fire Company. The following qualifications to be eligible for the Fire Official: Firefighter I, State of New Jersey Fire Official Cert, Incident Management Level 2, Fire Investigation classes, and five (5) years of experience in the fire service.

(B) **Appointment and Qualifications of Inspectors and Others Employees.** Inspectors and other employees of the enforcing agency shall be appointed by the governing body upon recommendation of the Fire Official. Inspectors must be firefighter I certified and complete a fire inspector's class and a fire investigation class. All life hazard use inspectors shall be certified by the State.

(C) **Term of Office.** The fire official shall serve for a term of a minimum of three year. Any vacancy shall be filled for the unexpired term. The fire inspectors shall serve a term of one year. Any vacancy shall be filled for the unexpired term.

(D) **Removal from Office.** The fire official, inspectors and other employees of the agency shall be subject to removal by the governing body for just cause. Before removal from office, all persons shall be afforded an opportunity to be heard by the governing body or a hearing officer designated by the same.

ARTICLE VI. SECTION 29-6. Life Hazard Uses.

The Bureau of Fire Prevention established by Section 2 of this ordinance shall carry out the periodic inspections of life hazard uses required by the Uniform Fire Code on behalf of the Commissioner of the New Jersey Department of Community Affairs.

ARTICLE VII. SECTION 29-7. Non-Life Hazard Uses.

(A) In addition to the registrations required by the Uniform Fire Code, the following non-life hazard uses shall register with the Bureau of Fire Prevention. These uses shall be inspected once per year and pay an annual registration fee.

1. **Residential uses** (include buildings with dwelling units not listed as life hazard by the New Jersey Division of Fire Safety, except one- or two-family owner-occupied units):

R1	One to three units	\$55.00
R2	Three to seven units	\$90.00
R3	Eight to thirty five units	\$125.00
R4	Thirty six to sixty five units	\$225.00
R5	Sixty six to one hundred units	\$325.00
R6	Over one hundred units	\$425.00

2. **Single Business buildings:**

(a)	Buildings under 10,000 square feet	
SB1	One floor business	\$35.00
SB2	Two floor business	\$50.00
SB3	Three floor business	\$75.00
SB4	Four floor business	\$150.00
(b)	Buildings over 10,000 square feet	
SB5		\$175.00

3. **Multiple business buildings:**

MB1	Each individual business	\$35.00
MB2	Common Area	\$65.00
MB3	Each Floor	\$100.00

(B) Residential uses shall be inspected and charged a \$25.00 fee upon change of tenant.

(C) Uses not classified above that are subject to the Uniform Fire Code will be classified as single business uses.

(D) Uses required to register with the State as life hazard uses shall not be required to register under this section.

(E) All vacant buildings will be charged and inspected according to the previous use of the building.

(F) All Abandoned Properties shall be inspected and secured as required by Section 311 of N.J.A.C. 5:70-3, and billed to the owner or a lien to the property.

(G) The following building or structure, if classified as a non-life-hazard, although not exempt from registration or inspection, will be exempt from paying an inspection fee as pursuant to the act:

a. Municipally-owned buildings; and

b. House of worship (excluding rooms for public assembly, i.e., meeting halls, social halls, rental halls).

ARTICLE VIII. SECTION 29-8. Permits, Certificate of Code Status and Miscellaneous Fees.

(A) The application fees for the permits listed in N.J.A.C. 5:70-2.7 (a) shall be as provided by State regulation and are currently as follows:

Type 1: \$42.00

Type 2: \$166.00

Type 3: \$331.00

Type 4: \$497.00

(B) The cost for the issuance of a Certificate of Fire Code Status shall be \$35.00.

(C) The cost for a Fire Investigation report shall be \$50.00 and copies of any pictures shall be \$25.00.

(D) The fine for parking in a fire lane shall be \$100.00.

(E) Certificate of smoke detector and carbon monoxide alarm (CSDCMAC) as required by N.J.A.C. 5:70-2.3, shall be based upon the amount of time remaining before the change of occupant is expected, as follows

1. Requests for CSDMAC received more than 10 business days prior to the change of occupant: \$35.00
2. Requests for CSDCMAC received four to 10 business days prior to the change of occupant: \$70.00.
3. Requests for a CSDCMAC received fewer than 4 business days prior to the change of occupant: \$125.00.

ARTICLE IX. SECTION 29-9. Fire Lanes.

(A) Fire lanes will be established and maintained in accordance with Section 503 of N.J.A.C. 5:70-3.

(B) Any occupied or unoccupied vehicle parked or standing in violation of the provisions of Section 503 of N.J.A.C. 5:70-3, and hindering fire-fighting operations shall be deemed a nuisance and a menace. The Fire Official may fine and provide for the removal and storage of such vehicle. The cost of such removal and storage shall be paid for by the owner of said vehicle before he may regain possession of same.

ARTICLE X. SECTION 29-10. Insurance Reports.

All owners, lessees or tenants of any building or structure damaged by fire and subject to assistance from the Fire Department of the Borough of Merchantville shall report to said Fire Department the name and address of the fire Insurance carrier, the name and address of the insurance agent on such policy and policy limits of coverage. This information shall be supplied to the Fire Official within five days of the date of the fire in question.

ARTICLE XI. SECTION 29-11. Miscellaneous Regulations.

(A) There is further adopted by the Borough of Merchantville, in the County of Camden and the State of New Jersey, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire and explosion, the 16 volumes of the 1981 Edition of the National Fire Code, including Life Safety Code 101, as compiled by the national Fire Protection Association. Three (3) copies of said code and any amendments, additions or modifications thereto, as herein set forth, have been and now are filed in the Office of the Borough Clerk for the use of and examination by the public.

ARTICLE XII. SECTION 29-12. Board of Appeals.

Pursuant to Sections 15 and 17 of the Uniform Fire Safety Act, any person aggrieved by any action of the local enforcing agency shall have the right to appeal to the Camden County Construction Board of Appeals.

ARTICLE XIII. SECTION 29-13 Enforcement, Violations, And Penalties.

Enforcement, violations, and penalties shall be managed in conformity with the Uniform Fire Safety Act, the Uniform Fire Code and all other laws of the State of New Jersey. No insurer issuing fire insurance policies in the State of New Jersey shall pay any claims for fire damages in excess of Two Thousand, Five Hundred Dollars (\$2,500.00) on any real property or improvements located within the Borough of Merchantville unless or until the insured person submits an official certificate of search for municipal liens pursuant to N.J.S.A. 54:5-12 et seq., certifying that all taxes, assessments or other municipal liens or charges levied and assessed and due and payable against said property have been paid or the Borough of Merchantville submits a certified copy of a Resolution permitting same.

ARTICLE XIV.

All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

ARTICLE XV.

This Ordinance shall take effect upon its passage and publication according to law.

PUBLIC

Pam Matakunis-501 W. Maple Avenue-Wellwood Park-pig sty-litter mowed over trash, consider yellow fencing to catch litter, dirty diapers, needles. Mr. Volkert will make it a priority. Boy Scouts cleaned up and slap help also. Dumpster from 607 has trash dropped and container stays out.

Bill Walker-23 W. Cedar Avenue-Bond Ordinance special meeting? Maybe before the end of May.

ENGINEER'S REPORT-Advertising for Linden and Chestnut is on the agenda for approval. Grant agreement for Glenwood, what are we moving forward on, should we have a public meeting to keep the residents updated?

APPROVAL OF MINUTES-On a motion of Mr. Sperrazza and second of Mrs. Fields, Council approved the Regular Council meeting minutes for 4/14/14 and Caucus meeting minutes for 4/28/14.

CORRESPONDENCE-Mr. Callahan letter in center folder.

COUNCIL REPORTS

Mr. Perno-Sidewalk grant in Observer.

Mr. Sperrazza-Two new people for Sustainable New Jersey team, Five people at this time, add on website. Merchantville farmer's market approval June 7th – October 18th.

Mr. Grasso-Court-March-\$45,519, 342 added, 434 disposed. Fire-9 calls in Borough for April. Completed general maintenance on all vehicles. Participate in Memorial Day event. Fire-thank you for your help with spring fest. Managed well, professional. Public Events-Police challenge Fire to softball game. Birthday celebration, June 7th, 10:30 – 2:30, Flyer in brown envelope. Public Events committee met 5/5/14. July 12th car show? Tentative 5/19/14, meeting 7:30 @ Blue Monkey. Event will not be at same level as past years.

Mr. Volkert-Public Works- concrete-yard waste, slap help 218 hrs., Clean and lien properties, Troop 119 helped with community project-Shade Tree-Garden Club, Planning Board has two applications.

Mrs. Fields-.HPC-signs for Deli-Pizza, Mr. Segrest came to discuss his windows. Code Enforcement gave out 22 properties warnings. St. Joseph Carpentry person to visit and look at our vacant properties. May 28th will be the Code meeting. 30 rentals at Community Center so far this year, with 18 more scheduled. Parks & Playground will begin on June 23rd.

Mr. Brennan-Police had the Drug Drop Off on April 26th and 44lbs. of drugs were collected. Chief attended the MPWC project meeting. On May 19th PSE & G will begin wire splicing notice through reverse 9111 was sent out. Need public meeting before Browning Road begins in Merchantville, Police 206 traffic, 114 parking, 1 DWI, letter from JIF and Borough received another excellent score for the program and a \$900.00 check. Thank Mr. Koehler for work he does with JIF. Meter Attendant started.

Clerk's Report- Financial disclosures, Green Acres funding available. TAP grant. Curb Cut Project

OLD BUSINESS

NEW BUSINESS

Resolutions to be read by consent agenda: On a motion of Mr. Perno and second of Mr. Volkert, Council approved the following resolutions by consent agenda:

R14-57

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AMENDING THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF MERCHANTVILLE AND BOROUGH OF BARRINGTON RELATIVE TO THE SERVICES OF A CHIEF MUNICIPAL FINANCE OFFICER BY AND FOR THE BOROUGH OF MERCHANTVILLE

WHEREAS, the Borough of Merchantville (hereinafter "Merchantville") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Barrington (hereinafter "Barrington") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Barrington has in its employ a certain individual known as Denise K. Moules who has been appointed by Barrington as the Chief Municipal Finance Officer for the Borough of Barrington; and

WHEREAS, Denise K. Moules (hereinafter "Moules") is a licensed Chief Municipal Finance Officer in the State of New Jersey pursuant to N.J.S.A. 40A:9-140-10 ("Statutes") and the regulations promulgated thereunder ("Regulations"); and

WHEREAS, Barrington has agreed to permit Moules to act as the Chief Municipal Finance Officer in the Borough of Merchantville, in addition to the duties assigned by Barrington to Moules as an employee of Barrington; and

WHEREAS, Merchantville has agreed to pay Barrington the sum of Forty-Three Thousand Five Hundred Dollars (\$43,500.00) in the calendar year 2014, to be paid in accordance with the payment schedule set forth below; and

WHEREAS, Merchantville and Barrington intend by virtue of this document to set forth the terms and conditions of this Agreement; and

WHEREAS, the proper and respective municipal officials were authorized to execute this Interlocal Services Agreement pursuant to Resolutions of their respective Councils, attached hereto and made a part of this Agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Frank M. North, Mayor of the Borough of Merchantville and Denise L. Brouse, Borough Clerk of the Borough of Merchantville be and hereby are authorized to execute the Interlocal Services Agreement, attached hereto as Exhibit "A," providing for the services of Denise K. Moules to act as the Chief Municipal Finance Officer in Merchantville in addition to the duties assigned by Barrington to Moules as an employee of Barrington.

R14-58

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AMENDING THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF MERCHANTVILLE AND BOROUGH OF BARRINGTON RELATIVE TO THE SERVICES OF A TAX COLLECTOR BY AND FOR THE BOROUGH OF MERCHANTVILLE

WHEREAS, the Borough of Merchantville (hereinafter "Merchantville") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Barrington (hereinafter "Barrington") is a municipal entity organized under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, the Borough of Barrington has in its employ a certain individual known as Kristy Emmett who has been appointed by Barrington as the Tax Collector for the Borough of Barrington; and

WHEREAS, Kristy Emmett (hereinafter "Emmett") is a licensed Tax Collector in the State of New Jersey pursuant to N.J.S.A. 40A:9-141 ("Statutes") and the regulations promulgated thereunder ("Regulations"); and

WHEREAS, Barrington has agreed to permit Emmett to act as the Tax Collector in the Borough of Merchantville, in addition to the duties assigned by Barrington to Emmett as an employee of Barrington; and

WHEREAS, Merchantville has agreed to pay Barrington the sum of Twenty-four Thousand Dollars (\$24,000.00) in the calendar year 2014, to be paid in accordance with the payment schedule set forth below; and

WHEREAS, Merchantville and Barrington intend by virtue of this document to set forth the terms and conditions of this Agreement; and

WHEREAS, the proper and respective municipal officials were authorized to execute this Interlocal Services Agreement pursuant to Resolutions of their respective Councils, attached hereto and made a part of this Agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Frank M. North, Mayor of the Borough of Merchantville and Denise L. Brouse, Borough Clerk of the Borough of Merchantville be and hereby are authorized to execute the Interlocal Services Agreement, attached hereto as Exhibit "A," providing for the services of Kristy Emmett to act as the Tax Collector in Merchantville in addition to the duties assigned by Barrington to Emmett as an employee of Barrington.

R14-59**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN
AND STATE OF NEW JERSEY REQUESTING APPROVAL OF ITEMS OF REVENUE**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Merchantville, in the county of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2014 in the sum of \$ **25,000**, which is now available as a revenue from the State Pursuant to the provision of the statute, and

BE IT FURTHER RESOLVED that the like sum of \$ **25,000** is hereby appropriated under the caption Special items of General Revenue; and

BE IT FURTHER RESOLVED that the above is a result of grants of \$ **25,000** from:

Camden County Open Space–Round 13–Recreation Facility Enhancements (2012)	25,000.00
TOTAL	25,000.00

R14-60**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY TO
HIRE AN ARCHITECT TO PROVIDE CERTAIN SERVICES
AT THE MERCHANTVILLE COMMUNITY CENTER
IN THE BOROUGH OF MERCHANTVILLE**

WHEREAS, the Mayor and Council of the Borough of Merchantville desire to hire an Architect to complete base mapping, site planning and proper required notification as required for the Community Center, 212 Somerset Avenue, in the Borough of Merchantville; and

WHEREAS, ABR Consultants LLC. has quoted the price not to exceed, \$11,750.00 for the proposed project; and

WHEREAS, the total amount allowable will not exceed \$14,000.00 if alternate work listed on attachment “A” is approved by council;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that ABR Consultants LLC. 2 Aquarium Drive, Suite 320, Camden, NJ 08103.

R14-61**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY
OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING
SUBMISSION OF AN APPLICATION TO THE NEW JERSEY
DEPARTMENT OF TRANSPORTATION FOR MUNICIPAL AID**

WHEREAS the New Jersey Department of Transportation has an allotment of funding available to municipalities in the Local Aid Infrastructure Fund; and

WHEREAS the Borough of Merchantville desires to apply for discretionary aid for the improvements of reconstruction on Woodlawn Avenue;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Borough Engineer is hereby authorized to prepare an application and the Borough Clerk is authorized to sign and execute the application to NJ DOT District 4, One executive Campus, Route 70 W. 3rd Floor, Cherry Hill, NJ 08002.

R14-62
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY
OF CAMDEN STATE OF NEW JERSEY AUTHORIZATION TO APPLY
FOR TAP PROJECT

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Merchantville formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as TA-2014 to the New Jersey Department of Transportation on behalf of the Borough of Merchantville.

BE IF FURTHER RESOLVED, that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Merchantville and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

R14-63
RESOLUTION AUTHORIZING ENGINEER TO PREPARE BID DOCUMENTS AND THE CLERK TO
ADVERTISE FOR THE OPENING OF BIDS FOR THE LINDEN AND CHESTNUT IMPROVEMENT
PROJECTS

WHEREAS, the New Jersey Department of Transportation has allotted \$200,000.00 of FY 2013 NJDOT Municipal Aid funds for the Linden and Chestnut Avenues improvement project; and

WHEREAS, the Governing Body desires to have the street improvements, for the approximate cost of the New Jersey Department of Transportation funds, to be performed by a contractor; and

WHEREAS, it is necessary for the Borough Engineer to perform the necessary professional services to prepare the bid documents for the improvements; and

WHEREAS, once the bid documents have been prepared by the Engineer and accepted by the New Jersey Department of Transportation, the Borough Clerk must be authorized to advertise for and open bids for the project; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, in the County of Camden, State of New Jersey, hereby authorize the Borough Engineer to prepare the bid documents and the Clerk to advertise and receive bids for this project.

On a motion of Mr. Volkert and second of Mrs. Fields (with Mr. Perno voting no), Council approved the following resolution:

R14-65
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
CAMDEN COUNTY, NEW JERSEY REFUND OF PLANNING
BOARD MEETING MAILING COSTS

WHEREAS, the Merchantville Borough Clerk has called to Mayor and Council's attention a request to refund the costs of the mailing documents that a resident paid for Planning Board meeting notification; and

WHEREAS, the resident was given the incorrect date for the meeting by the staff and therefore was required to submit additional mailing costs as required for proper Planning Board requirements:

NOW, THEREFORE, be it resolved by the Mayor and Council of the Borough of Merchantville that the following refund be approved from the current account in the amount of \$165.98 to Ingrid Kelleher, 210 Browning Road, Merchantville, NJ 08109.

ORDINANCES FOR INTRODUCTION ON FIRST READING

Ordinance 14-03 Salary Ordinance: On a motion of Mr. Grasso and second of Mr. Volkert, the following Ordinance was introduced

14-03

AN ORDINANCE FOR THE BOROUGH OF MERCHANTVILLE IN THE COUNTY OF CAMDEN AND STATE OF NEW JERSEY ENTITLED "SALARIES & COMPENSATION"

BE IT ORDAINED by the Mayor and Council of the Borough of Merchantville as follows:

SECTION 1. The maximum annual salaries of the employees of the Borough of Merchantville are hereby established, in accordance with the following schedule for services performed during the year 2014 as of January 1, 2014.

<u>POSITION</u>	<u>SALARY</u>
Tax Clerk (Per Hour)	17.17
Accounts Payable Clerk (Per Hour)	11.81
Tax Assessor	8,709.00
Mayor	2,000.00
Member of Council	1,200.00
Borough Clerk/Registrar	58,300.00
Planning/Zoning Officer	13,246.00
Code Enforcement Official	13,246.00
Rental Registration Clerk (Per Hour)	10.20
Construction Official	13,000.00
Plumbing Sub-Code Official	3,500.00
Police Chief	105,800.00
Police Secretary	35,667.00
Community Relations Officer	40,086.00
School Traffic Guard (Per shift)	10.00
Drug Alliance Coordinator	1,000.00
Meter Attendant (Per Hour)	12.00
Public Works Supervisor	48,691.00
Wastewater Collection Operator	3,000.00
Paid Fireman I	51,068.00
Paid Fireman II	35,000.00
Fire Official (\$1,800 flat rate plus Pd per Inspection by pay scale)	5,700.00
Fire Inspector (Paid per Inspection per pay scale)	3,800.00
Sound Recorder (Per Hour)	10.71
Prosecutor	7,500.00
Public Defender	7,500.00
Clean Communities Worker (Per Hour)	8.25
Clean Communities Coordinator	1,000.00
Community Center Custodian (Per Month)	25.00
Event/Meeting Cleanup Coordinator	60.00
Parks and Playground Director	2,850.00
Parks and Playgrounds Counselor (Per Hour)	Start at \$6.00 and add \$0.50 for each year of service
Magistrate	9,500.00
Municipal Court Administrator	42,474.00
Deputy Court Administrator (Per Hour)	17.90
Special DWI Session – Municipal Judge per session	500.00
Special DWI Session – Court Administrator (Per Hour)	43.56
Special DWI Session – Deputy Court Administrator (Per Hour)	33.40
Special DWI Session – Sound Recorder (Per Hour)	20.00

Section 2. Longevity shall be added to the above salaries in accordance with the following schedule:

LONGEVITY SCHEDULE FOR FULL-TIME EMPLOYEES HIRED PRIOR TO JANUARY 1, 1994:

After 5 years through 10 years	2%
After 10 years through 15 years	3%
After 15 years through 20 years	4%
After 20 years through 24 years	5%
After 24 years	6%

Retiring employees will be paid longevity on a prorated basis.

SECTION 3. All ordinances and parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies only.

SECTION 4. This ordinance shall become effective twenty (20) days after publication thereof following final passage, and all salaries and compensation shall be retroactive to January 1, 2014.

**R14-66
RESOLUTION**

RESOLVED that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

CURRENT FUND		REVENUE	BUDGET
CHECKS CURRENT FUND	2013 BUDGET		
	2014 BUDGET	1,300.00	599,761.07
	GRANTS		6,616.90
	PFRS		247,292.00
	PERS		28,681.00
	DEBT SERVICE		247,292.00
	BOARD OF EDUCATION*		1,092,694.00
	CAMDEN COUNTY		505,087.59
WIRE TRANSFERS			
PAYROLL	4/18/14-5/2/14		135,961.27
WIRES / MANUAL CHECKS			20,875.98
TOTAL CURRENT		1,300.00	2,884,261.81
SEWER UTILITY			
CHECKS SEWER FUND			
	2014 BUDGET		7,733.70
	DEBT SERVICE		
WIRE TRANSFERS			
PAYROLL	4/18/14-5/2/14		4,439.90
WIRE NJEIT LOAN			
WIRES /MANUAL CHECKS			
TOTAL SEWER		0.00	12,173.60
GENERAL CAPITAL FUND			
CHECK CAPITAL FUND			
MANUAL CHECK			
WIRE TRANSFERS			
PAYROLL			

TOTAL CAPITAL		0.00	0.00
TRUST FUND			
CHECK TRUST OTHER FUND			12,395.86
WIRE TRANSFERS			
PAYROLL	4/18/14-5/2/14		30,976.56
WIRES / MANUAL CHECKS			900.00
TOTAL TRUST		0.00	44,272.42
SEWER CAPITAL FUND			
CHECK SEWER CAPITAL			
MANUAL CHECKS			
WIRE TRANSFERS			
PAYROLL			
TOTAL SEWER CAPITAL		0.00	0.00
RECREATION			
TOTAL RECREATION		0.00	0.00
ANIMAL TRUST FUND			
ANIMAL TRUST CHECK			6.60
TOTAL ANIMAL TRUST		0.00	6.60
TOTAL BILL LIST & MANUAL CHECKS/WIRE		1,300.00	2,940,714.43
GRAND TOTAL			2,942,014.43

ANNOUNCEMENTS

ADJOURNMENT: On the motion of Mr. Sperrazza and second of Mr. Grasso, the meeting was adjourned at 8:50 P.M.

Denise Brouse, Borough Clerk